

The Waterville Community Foundation is a charitable organization, affiliated with the Greater Toledo Community Foundation, dedicated to the enrichment of community life in Waterville and the surrounding area.

Greater Toledo Community Foundation is an inclusive, innovative organization where everyone is invited to collaborate for a sustainable future.

Arts and Culture

Request for Proposals

Greater Toledo Community Foundation, in partnership with Waterville Community Foundation, seek applications for place-based public arts installations, murals or performances as a means to strengthen connections between residents, honor local history and promote civic engagement and pride. Requests of up to \$20,000 will be considered. Applicant organizations should have a demonstrated track record of completing public art projects or performances.

The Board of Trustees of the Waterville Community Foundation will review all proposals and make final funding determinations. Only public art projects in Waterville are eligible for consideration. Funds are limited and should not be depended upon as an annual source of support. Proposals will only be considered from nonprofit, charitable organizations which have been designated as having tax-exempt status under section 501(c)(3) of the Internal Revenue Service code.

Grant Application Process

The deadline for proposals is October 24 by 11:59pm. Proposals must be submitted through the Foundation's online application process. Applicant organizations will be notified of the status of their request by the end of the calendar year. Expenses incurred by an applicant organization prior to award notification cannot be covered by Foundation funds.

For more information, contact:

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Contents of a Proposal

The following describes broad content areas of the application. View the online proposal for a full listing of questions.

1. State the goals and objectives of the project. Identify the population that will benefit.
2. Summarize the plans and timeframe for implementation of this project. Identify the individual(s) who will be responsible for overseeing the project and briefly describe their qualifications.
3. State the criteria and procedure that will be used to evaluate the success of the proposed project. Relate the evaluation to the stated goals and objectives.
4. Identify plans for securing ongoing support for the project once Foundation funds are expended. Include anticipated future financial needs of the project, potential sources of funding, etc.
5. Include all sources of income (both solicited and received) for the proposed project. Delineate line item expenses that clearly detail the total project cost and how proposed grant funds would be used.

Required attachments include:

- Board List - The names and affiliations of the organization's Board of Trustees.
- IRS Letter - A copy of the organization's tax exemption letter from the IRS.
- Background - Brief background and history of the organization, including when and how the organization was established, its mission or purpose, accomplishments to date and a listing of all current programs and services.
- Financial Statements
 - Option 1 – If the organization has had an audit prepared within 18 months of the application submission, please provide the full audit. An organization's IRS Form 990 will not be accepted in place of the required financial statements; or
 - Option 2 – If audited financial statements for this timeframe are not available, provide the unaudited income & expense statement (P&L) and balance sheet for the organization's most recent fiscal year-end. An organization's IRS Form 990 will not be accepted in place of the required financial statements. Only statements reporting information prepared within 18 months of the application submission will be accepted.
- Operating Budget - A board-approved operating budget for the current fiscal year of the organization.

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