



The Community Foundation is an inclusive, innovative organization where everyone is invited to collaborate for a sustainable future. Rooted in purpose, we're strengthening our community by leveraging the power of collective action and decades of trusted expertise. With a legacy of impact, we're boldly leading the way, creating lasting change in our region with fresh ideas, fearless energy and a forward-thinking mindset.

Toledo Walleye Hockey Club's Walleye Wishing Well Fund Grant Guidelines

Toledo Walleye Hockey Club's *Walleye Wishing Well Fund* of the Greater Toledo Community Foundation requests proposals from nonprofit organizations seeking to provide programming that promotes the overall fitness and wellness of children enrolled in kindergarten through 12th grade. Funds must be used to facilitate participation in programming that takes place during cold weather months. Activities should encourage healthy lifestyles, exercise, sports and/or physical fitness education and can occur indoors or outdoors. A preference will be placed on programs incorporating an educational component that enables participants to learn skills associated with healthy living.

Funds may be used to cover enrollment fees, transportation, equipment, uniform costs and program materials. Funds may also be requested for costs associated with maintaining or rehabilitating sporting venues like baseball diamonds, football fields or other similar sites. Funds are limited and grants will be awarded on a competitive basis. Funding priority will be given to projects that have not previously received funding support from the Walleye Wishing Well Fund. Organizations that receive a Helping Hens Fund grant are not eligible for Walleye Wishing Well funding in the same calendar year. Funds should not be depended upon as an annual source of support. It is anticipated that multiple awards will be made in an approximate range of \$1,500 to \$10,000 each.

For more information, contact:

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Grant Application Process

Proposals will only be considered from nonprofit, charitable organizations which have been designated as having tax-exempt status under section 501(c)(3) of the Internal Revenue Service code.

The deadline for proposals is August 1. Proposals must be submitted through the Foundation's online application process by 11:59 p.m. on the deadline date. The online application can be accessed via the Foundation's website at www.toledocf.org. Proposals must be received by the application deadline in order to be considered for funding.

Completed grant applications are carefully reviewed by the Foundation's professional staff and the Walleye Wishing Well grant review committee. Expenses incurred by an applicant organization prior to award notification cannot be covered by Foundation funds.

Contents of a Proposal

The following information must be included in all proposals:

1. Project Description - State the goals and objectives of the project or program. Indicate how the proposed activities would facilitate youth access to fitness and wellness opportunities during cold weather months. Summarize the plans and timeframe for implementation. Identify and briefly describe the qualifications of the individual(s) who will be responsible for overseeing the project or program.
2. Evaluation – State the number of youth anticipated to benefit from the proposed project or program. Calculate the projected cost per participant by dividing the requested grant amount by the number of participants.
3. Future Support - Estimate how long equipment or other funded supplies will be used into the future. Identify plans for securing ongoing support for the project or program once Foundation funds are expended. Include anticipated future financial needs of the project or program, potential sources of funding, etc.
4. Project Budget – Include all sources of income (both solicited and received) for the proposed project. Delineate line item expenses that clearly detail the total project cost and how proposed grant funds would be used.

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Attachments

The following attachments must be submitted with every grant application made to Greater Toledo Community Foundation. Please pay close attention to the details or your application may be considered incomplete. Acceptable file types include Word, Excel and PDF only. Required attachments include:

- **Board List** - The names and affiliations of the organization's Board of Trustees.
- **IRS Letter** - A copy of the organization's tax exemption letter from the Internal Revenue Service.
- **Background** - Brief background and history of the organization, including when and how the organization was established, its mission or purpose, accomplishments to date and a listing of all current programs and services.
- **Financial Statements** – There are two options for submission of financial statements, which include:
 - Option 1 – If the organization has had an audit prepared within 18 months of the application submission, please provide the full audit. An organization's IRS Form 990 will not be accepted in place of the required financial statements; or
 - Option 2 – If audited financial statements for this timeframe are not available, provide the unaudited income & expense statement (P&L) and balance sheet for the organization's most recent fiscal year-end. An organization's IRS Form 990 will not be accepted in place of the required financial statements. Note that only statements reporting information prepared within 18 months of the application submission will be accepted.
- **Operating Budget** - A board-approved operating budget for the current fiscal year of the organization.

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